IEREST on Humbox: User guide

Q: What is Humbox?

A: Humbox is an open repository of teaching resources in the humanities, developed and managed by the University of Southampton. It can be found here: http://humbox.ac.uk

Q: What IEREST materials can I find on Humbox?

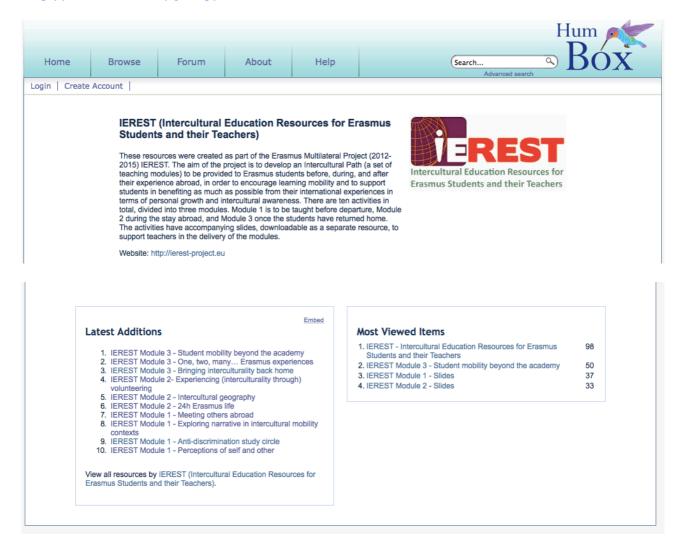
A:You can find all the IEREST resources, including the entire manual in pdf, the ten activities as Word files, and the four sets of accompanying slides.

Q: How many items are there in the IEREST toolbox?

Apart from the manual, you can also download 3 sets of slides complementing the individual modules and introducing the theoretical aspects of the activities

Q: How can I find the IEREST resources?

A: The resources can be accessed through the IEREST group page: http://humbox.ac.uk/group/19.



Q: If I want to use just one activity, do I have to download the whole manual?

A: No, you can download single activities of your choice.

Q: Do I need to create an account to access and download the materials?

A: No, you don't. But you will need a Humbox account to view any Comments and Notes, or to share your own versions of the materials.

Q: What can I do with the resources?

A:The resources have been published with a Creative Commons "attribution-non commercial-share alike " (BY-NC-SA) licence. This means that they can be downloaded and freely adapted (translated, modified, remixed and built upon) to suit different teaching contexts. However, you must always give appropriate credit, and provide a link to the original resource. The licence also means that you can't use the resource for commercial purposes (either the original activity or your new version). Finally, you cannot claim intellectual property for your adaptations and should allow others to further build upon it. So your new version of the activity will need to be shared with the same licence. For more information, please see http://creativecommons.org/licenses/by-nc-sa/4.0/

Q: How do I create an account on Humbox?

A: Please refer to the Help page http://humbox.ac.uk/faq.html for information on how to create an account.

Q: I have translated/adapted one of the IEREST resources. Would you like me to share it?

A: Yes, please! Although the project itself is finished, we hope that IEREST will continue to be disseminated and used throughout the world. To do this, we would like you to feel you are a member of a worldwide community of practice, that will provide support and advice, and share resources with others. For example, if you need to translate one activity into a different language, why not then share it with other teachers who may need it in the same language? Or if you adapt it for use in secondary schools, why not share it with other secondary school teachers? If you do, then please help us locate the new resource by following these points:

- Always tag any resource you uploaded that draws on IEREST resources with the tag 'IEREST'.
- Add a comment in the 'Comment' box of the original resource, briefly telling us how you have adapted the resource, and the link to the new activity.



Q: What are tags for?

A: You can browse the resources by using tags (e.g., IEREST, intercultural communication, etc). You can also use the tag 'IEREST' to search for resources. The tag 'IEREST' is important, because all new resources (including adaptations of original activities) will not appear in the group page, but under the name of the author. So the only way to find them is through the tag IEREST. You can also add other tags, such as the target group (mobile students, teacher trainees, etc.).

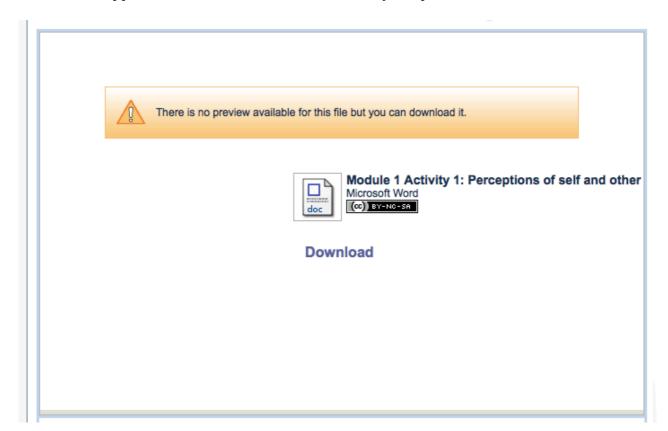
For more information on tagging, see http://humbox.ac.uk/faq.html

Q: What about copyright?

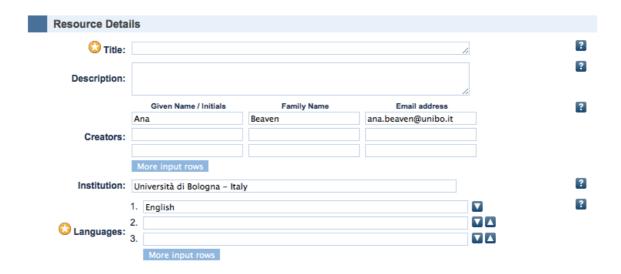
A: If you decide to share your new activity, make sure that it doesn't contain copyrighted material. For advice on copyright, see http://humbox.ac.uk/faq.html

Q: What metadata do I need to add when I upload a resource adapted from an IEREST activity?

A: When you upload a resource, you will need to add a short description (a title) of the file. This is what appears in the box next to the document you upload:



Then you will need to add a title for the resource, a short description, your name (as creator of the resource), your institution (optional) and the language in which it is written.

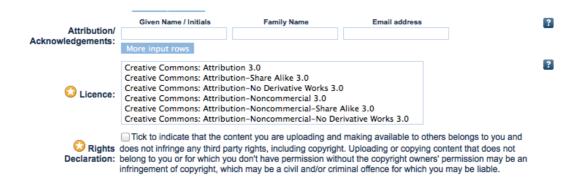


This information will appear on the main page of the resource:

IEREST Module 1 - Perceptions of self and other



Then, you will be asked to indicate the attribution/acknowledgements: this is where you need to indicate that it is based on a IEREST activity (you also need to do this inside your document). Please indicate Given Name/Initials: IEREST; Family Name: Consortium. You can leave the email address blank.



In the "Licence" box, please select Creative Commons: Attribution-Noncommercial-Share Alike". Then tick the "Rights declaration" box.

Once you save and publish your resource, it will be given a unique number. Go to the original resource, and in the Comments box, tell us about the new resource you have created!

